



## **Student Parking Policy**

Saint Mary's Hospital has implemented this policy and procedure for all student parking.

**All students, regardless of shift or day of rotation, will be assigned to park in the Saint Regis Valet / Student Lot on Baldwin Street.**

- Parking will be assigned by the Security Department when you receive your Saint Mary's Hospital photo ID badge.
- Security Office hours are Monday – Friday; 7:30am-3:00pm.
- Parking for students is limited to the Saint Regis Parking Lot ONLY. The **entrance and exit** are on Baldwin Street. The entrance gate is badge access, the lot is under 24 hour video surveillance, and the lot is completely surrounded by a fence.
- Your Saint Mary's Photo ID badge will give you access. Upon entering the driveway you will notice a badge reader kiosk on the left hand side, hold your badge close to the reader and the gate will open. When leaving the lot, the gate will open automatically.
- Student parking is on the right side of the Saint Regis Parking Lot. VPNE valet uses the left side. Valet stack cars in the lot so if you are parked in one of their spaces you may get blocked in!
- There is an **EMERGENCY** entrance/exit on East Main Street. This entrance/exit is for FIRE ENGINES ONLY!! **Do not use your badge to enter/exit through this gate!!** The gate will not close behind you making this a free lot for anybody who wants to park or walk through it!
- Security will escort any student to and from the lot. To reach the Security Sergeant call the hospital operator. Understand that if all officers are responding to a call you may have to wait for an available officer.
- This policy will be treated as any other Saint Mary's Hospital policy. Students found in violation of this policy may have their parking privileges revoked and will be referred to their school or university.

**Please call the Security Office 203-709-6109 with any questions or concerns.**