



# Trinity Health Of New England Regional Gala FAQ

## How do I register to attend?

Please visit our [Gala Registration & Donation](#) page.

## Where can I find information about sponsoring this event?

Please visit our [Gala Sponsorship](#) page.

## Do I need to register in advance to attend?

To ensure that we have enough seating and refreshments for all our guests, we kindly ask that you register by Friday, September 20.

## What is the dress code?

The dress code is black tie optional. Guests should wear tuxedos, suits, evening gowns, cocktail dresses, or dressy separates.

## Do I need a physical ticket for the Gala?

No. Guests will simply need to check in with our registration staff in the lobby to receive their seating assignments.

## Can I purchase a table without knowing all my guests?

Yes, you may purchase a host table (which includes up to 10 tickets) before knowing all your guests' names. Our staff will reach out to you closer to the event to confirm your guest names if you do not provide all ten with registration.

## I require special accommodations – who should I contact?

We are happy to help accommodate our guests to our best ability. Please reach out to Samantha Ouellette at [Samantha.Ouellette@trinityhealthofne.org](mailto:Samantha.Ouellette@trinityhealthofne.org) and she will be happy to assist you!

## Is there a hotel room block?

We have reserved a hotel room block at the Hartford Marriott Downtown, which is attached to the Connecticut Convention Center. King or double rooms are \$199 for the night.

[To reserve a room, please book online.](#)

## Where should I park?

Please use the parking garage attached to the Connecticut Convention Center. After parking, proceed to the Convention Center's main lobby. There will be staff and signage to help guide you. Valet parking is also available.

## Will I need to pay to park?

No. All guests will receive free parking vouchers to use upon exiting the garage.

## My guest can't make it at the last minute – can I bring someone else?

Yes, you may invite someone other than your original guest. Just tell our check-in staff the name of the person who is unable to attend and provide them with the name of your new guest.

## How can I find event photos after the Gala?

We will share event photos via email the week after the Gala. Event photos will also be linked on our Gala web page: [trinityhealthofne.org/gala](http://trinityhealthofne.org/gala).

## I have more questions. Who should I contact?

Please email Samantha Ouellette at [Samantha.Ouellette@trinityhealthofne.org](mailto:Samantha.Ouellette@trinityhealthofne.org) and she will be happy to assist you!